

Policy Directive

1031

New Jersey Pay to Play

EFFECTIVE DATE: JUNE 1, 2007

REVISION DATE:

GENERAL INFORMATION

Objective

N.J.S.A. 19:44A known as the Pay to Play Law outlines the way Government Agencies in the State of New Jersey acquire certain goods and services.

Officers will review this information with all assigned members at the start of their shift. A copy of this Order will be posted for 30 days from the date issued.

POLICY

A. Contracts for Goods and Services

1. The Director of Management Support and the Director of Facilities and Procurement will follow the guidelines established by this law for any contract which exceeds the amount authorized in the current legislation.
2. Pay to play manuals will be kept and maintained in the offices of each of these units.
3. Vendors will be required to complete business entity disclosure certifications

B. Annual Contracts For Professional Services

1. Contracts for professional services, the cost of which exceeds the amount authorized in the current legislation and is to be awarded through a non-fair and open process, must be annually approved by resolution of the Board of Fire Commissioners.
2. Professional services are listed, but not limited to:
 - a. Auditor
 - b. Insurance Broker
 - c. Health Insurance Benefits
 - d. Legal Services
 - e. Engineers
 - f. Architect
3. A business entity disclosure certification will be completed when professional services are awarded.

BY ORDER OF THE CHIEF OF DEPARTMENT